

# MyACC for Business

Employer Reimbursement Agreement (ERA)  
updates

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DATE: September 2024



**He Kaupare. He Manaaki.  
He Whakaora.**  
prevention.care.recovery.



# Contents

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• Overview: Employer Reimbursement Agreement (ERA) updates	Page 3
• ERA Claims page updates	Page 4-5
• Claim search and filter updates	Page 6-7
• ‘Payments’ page updates	Page 8-9
• ‘Claim details’ page updates	Page 10
• Download experience updates	Page 11-13
• Download file content updates	Page 14-16
• ERA abatement form updates	Page 17-18

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# Overview: Employer Reimbursement Agreement (ERA) updates

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We've recently updated some elements for Employer Reimbursement Agreement in MyACC for Business to improve performance, reliability and functionality.

Details of updates are provided on the following pages.

# ERA Claims page updates

- 1. Fewer claims are displayed - opted out and closed claims are no longer included in the list. However, related payments associated to the employer will still be available in the CSV download
- 2. We've updated the search functionality (details are in the succeeding slides)
- 3. The 'Eligibility end date' column will no longer be displayed
- 4. There is a new 'View claim' link to view the claim details

PREVIOUS LAYOUT

Employer Reimbursement Agreement

View and download the payment details and claims that you are managing under your Employer Reimbursement Agreement (ERA).

ERA Claims

Payments

Search claims

Type name, IRD or claim number

Q

Search

IRD format "111-111-111"

ERA Claims

Employee name	IRD number	Claim	Type	Eligibility end date
A	0	100	Non work	Opted Out

NEW LAYOUT

Employer Reimbursement Agreement

View and download the payment details and claims that you are managing under your Employer Reimbursement Agreement (ERA).

ERA Claims

Payments

Filter claims by...

Select One

Search

Reset

Download all

Employee name	IRD number	Claim	Type	
Mr M	1	100	Non work	<a href="#">View claim</a>

# ERA Claims page updates

- 5. Pagination has replaced the 'Load 25 more' button
- 6. A maximum of 25 claims are displayed on each page
- 7. The list is sorted by accident date in descending order
- 8. We repositioned the download button from the bottom to the top of the list

## PREVIOUS LAYOUT

A  0  100  Non work 26 Jul 2021

Load 25 more

Total records: 2405

Download All

## NEW LAYOUT

Employer Reimbursement Agreement

View and download the payment details and claims that you are managing under your Employer Reimbursement Agreement (ERA).

ERA Claims Payments

Filter claims by...

Select One

Search Reset

Download all

Employee name	IRD number	Claim	Type	
Mr M	1	100	Non work	<a href="#">View claim</a>
Mr M	0	100	Non work	<a href="#">View claim</a>

Total records: 26

[Previous](#) Page 1 of 2 [Next](#)

# Claim search and filter updates

- 1. Searching using an IRD number is no longer applicable
- 2. There are new separate search fields for claim number and employee name
- 3. The 'Search' button is disabled by default and will be enabled once mandatory field/s are populated
- 4. The 'Reset' link (always displayed) has replaced the 'Clear search results' button

PREVIOUS LAYOUT

Employer Reimbursement Agreement

View and download the payment details and claims that you are managing under your Employer Reimbursement Agreement (ERA).

ERA Claims

Payments

Search claims

100

Q

Search

1 claims found

IRD format "111-111-111"

ERA Claims

Employee name	IRD number	Claim	Type	Eligibility end date
A	0	100	Non work	Opted Out

Total records: 1

Clear search results

Download All

NEW LAYOUT

Employer Reimbursement Agreement

View and download the payment details and claims that you are managing under your Employer Reimbursement Agreement (ERA).

ERA Claims

Payments

Filter claims by...

Select One

Search

Reset

Filter claims by...

Claim number

Claim number

Search

Reset

Filter claims by...

Name

First name

Last name

Search

Reset

# Claim search and filter updates

5. ‘Search tips’ will be displayed if no claims matched with the provided search criteria

PREVIOUS LAYOUT

Search claims

1

Q

Search

No claims found

IRD format "111-111-111"

ERA Claims

Employee name	IRD number	Claim	Type	Eligibility end date
You don't have any claims.				
Amend your search by entering a full 9-digits IRD number (eg. XXX-XXX-XXX or XXXXXXXXX) or 10-digits claim number.				

Total records: 0

NEW LAYOUT

Filter claims by...

Claim number

1

Search

Reset

Download all

Employee name	IRD number	Claim	Type
No claims found			

Search tips:

Claim number

Claim numbers should be in one of the following formats:

- 11 digits, starting with '100'
- 1 letter, followed by 10 digits
- 8 digits

Name

Both the first name and last name are required.

They must either be an exact match, or for a partial match the correct starting character(s) are required.

For example:

- A search of the first name 'John' and last name 'Brown' could return claims with the following names
  - Exact match - John Brown
  - Partial match - Johnny Brownley, Johnathan Browne
- A search of the first name 'Tash' and last name 'Cooper' would not return claims for Natasha Cooper, as the first name doesn't start with the same letter(s).

# 'Payments' page updates

1. Checkboxes are no longer selected by default
2. Option to check/uncheck all is no longer available
3. We've repositioned the download buttons from the bottom to the top of the list
4. There are now two separate download buttons – Download selected or Download all
5. The 'Download selected' button is disabled by default and will be enabled once at least one payment record is checked

PREVIOUS LAYOUT			
<a href="#">ERA Claims</a>	Payments		
Payments			
<input checked="" type="checkbox"/>	Payment Date	Payment Period	Amount
<input checked="" type="checkbox"/>	7 Aug 2023	1 May 2023 - 6 Aug 2023	\$175,112.81
<input checked="" type="checkbox"/>	31 May 2023	28 Feb 2023 - 31 May 2023	\$8,145.88
<input checked="" type="checkbox"/>	4 Jun 2020	27 May 2020 - 1 Jun 2020	\$49,070.20
Total payments:			85

NEW LAYOUT

ERA Claims Payments

Download selected

Download all

Select	Payment Date	Payment Period	Amount
<input type="checkbox"/>	30 Aug 2024	18 Aug 2024 - 31 Aug 2024	\$3,072.68
<input type="checkbox"/>	16 Aug 2024	4 Aug 2024 - 17 Aug 2024	\$3,072.68
<input type="checkbox"/>	15 Sep 2023	6 Aug 2023 - 16 Sep 2023	\$13,334.29

Total records: 111

Previous

Page 1 of 5

Next



# ‘Payments’ page updates

- 6. ‘Total payments’ has been reworded to ‘Total records’
- 7. We introduced pagination instead of showing all records by default
- 8. A maximum of 25 claims are displayed on each page
- 9. The list is sorted by payment date in descending order

PREVIOUS LAYOUT

[ERA Claims](#) Payments

Payments

<input checked="" type="checkbox"/>	Payment Date	Payment Period	Amount
<input checked="" type="checkbox"/>	7 Aug 2023	1 May 2023 – 6 Aug 2023	\$175,112.81
<input checked="" type="checkbox"/>	4 Jun 2020	27 May 2020 – 1 Jun 2020	\$49,070.20

Total payments: 85

Download All

NEW LAYOUT

[ERA Claims](#) [Payments](#)

Download selected

Download all

Select	Payment Date	Payment Period	Amount
<input type="checkbox"/>	30 Aug 2024	18 Aug 2024 – 31 Aug 2024	\$3,072.68
<input type="checkbox"/>	16 Aug 2024	4 Aug 2024 – 17 Aug 2024	\$3,072.68
<input type="checkbox"/>	15 Sep 2023	6 Aug 2023 – 16 Sep 2023	\$13,334.29

Total records: 111

Previous

Page 1 of 5

Next

# ‘Claim details’ page updates

The details of first and subsequent incapacities are displayed with the eligibility start/end dates and short/long term earnings

## PREVIOUS LAYOUT

Claim details

Claim #100-  
A-  
IRD 0-  
**Work related claim**  

Date of injury

18 Mar 2016

Eligibility start date

18 Mar 2016

Eligibility end date

30 Jun 2021

If your employee has returned to work during the incapacity period you need to tell us how many hours they have worked during the week

Submit abatement

✓ You are using ERA for this claim

[Opt out](#)

**Upcoming payments**

No payments found

**Last payment**

12 Jul 2021		\$325,306.28
23 Jun 2021 - 29 Jun 2021	7 days	\$0.00
16 Jun 2021 - 22 Jun 2021	7 days	\$0.00

**Older payments**

[View all previous payments](#)

Back

[Report claim issue](#)

Download CSV

## NEW LAYOUT

Claim details

Claim #100-  
**Quêên-Elsa OfArendëlle**  
IRD 1-  
**Work related claim**  

Date of injury

6 Jul 2023

**Subsequent incapacity**

Date of subsequent incapacity	11 Mar 2024
Eligibility start date	11 Mar 2024
Eligibility end date	3 Jun 2024
Short term earnings	\$5,532.00 ⓘ
Long term earnings	\$1,613.68 ⓘ

**Subsequent incapacity**

Date of subsequent incapacity	5 Oct 2023
Eligibility start date	5 Oct 2023
Eligibility end date	10 Mar 2024
Short term earnings	\$1,250.00 ⓘ
Long term earnings	\$1,166.55 ⓘ

**First incapacity**

Date of first incapacity	6 Jul 2023
Eligibility start date	6 Jul 2023
Eligibility end date	4 Oct 2023
Short term earnings	\$24,080.25 ⓘ
Long term earnings	\$2,069.85 ⓘ

**Employee abatement**

If your employee has returned to work during the incapacity period you need to tell us how many hours they have worked during the week

Submit abatement

✓ You are using ERA for this claim

[Opt out](#)

**Upcoming payments**

No payments found

**Last payment**

26 Feb 2024 ⓘ		\$5,874.60 ⓘ
19 Feb 2024 - 25 Feb 2024	7 days	\$489.55
12 Feb 2024 - 18 Feb 2024	7 days	\$489.55
5 Feb 2024 - 11 Feb 2024	7 days	\$489.55
29 Jan 2024 - 4 Feb 2024	7 days	\$489.55
22 Jan 2024 - 28 Jan 2024	7 days	\$489.55
15 Jan 2024 - 21 Jan 2024	7 days	\$489.55
8 Jan 2024 - 14 Jan 2024	7 days	\$489.55
1 Jan 2024 - 7 Jan 2024	7 days	\$489.55
25 Dec 2023 - 31 Dec 2023	7 days	\$489.55
18 Dec 2023 - 24 Dec 2023	7 days	\$489.55
11 Dec 2023 - 17 Dec 2023	7 days	\$489.55
4 Dec 2023 - 10 Dec 2023	7 days	\$489.55

**Older payments**

[View all previous payments](#)

Back

[Report claim issue](#)

Download CSV

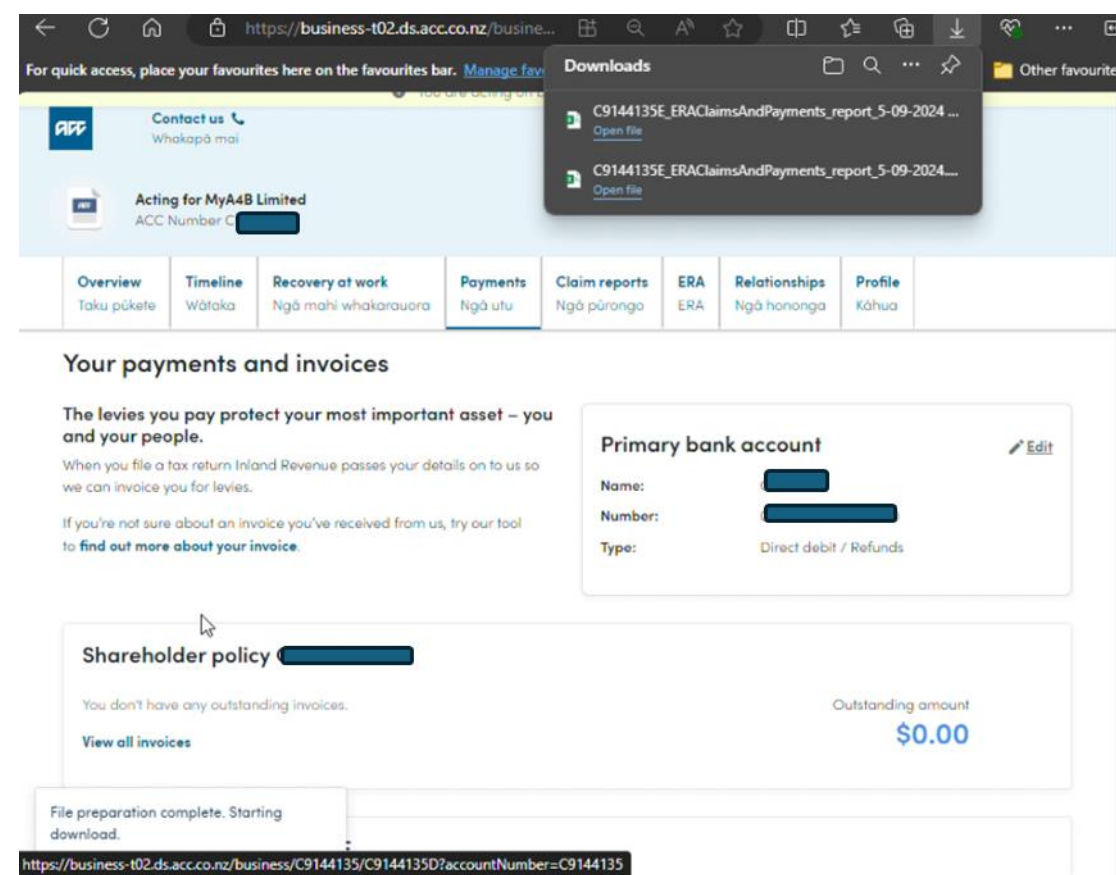
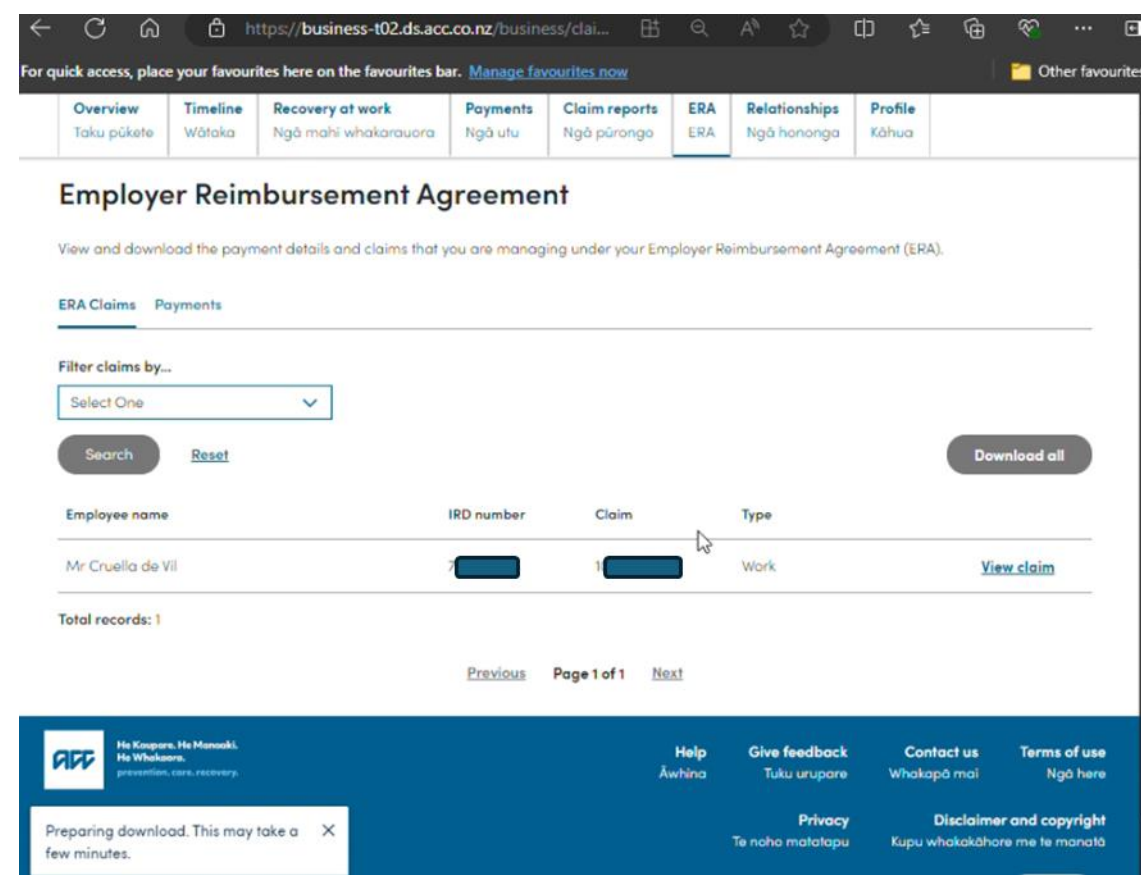
# Download experience updates

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1. The page is no longer locked while a download is in progress
2. The download process will continue in the background, even if the user leaves the application while the download is in progress
3. The download buttons from 'ERA Claims', 'Payments' and 'Claim details' pages are temporarily disabled while a download is in progress and will be re-enabled once the downloaded file is ready

# Download experience updates

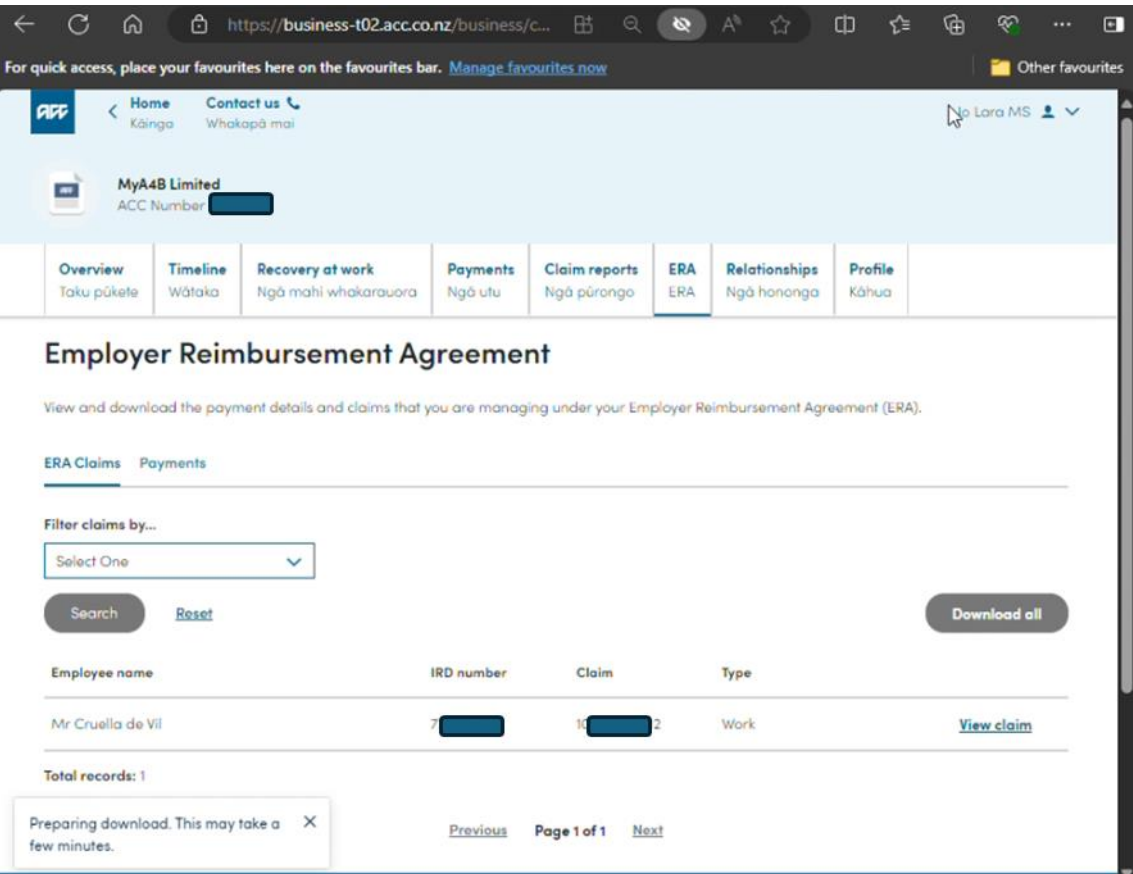
## 4. Showing the auto download - User stays on the application while download is in progress



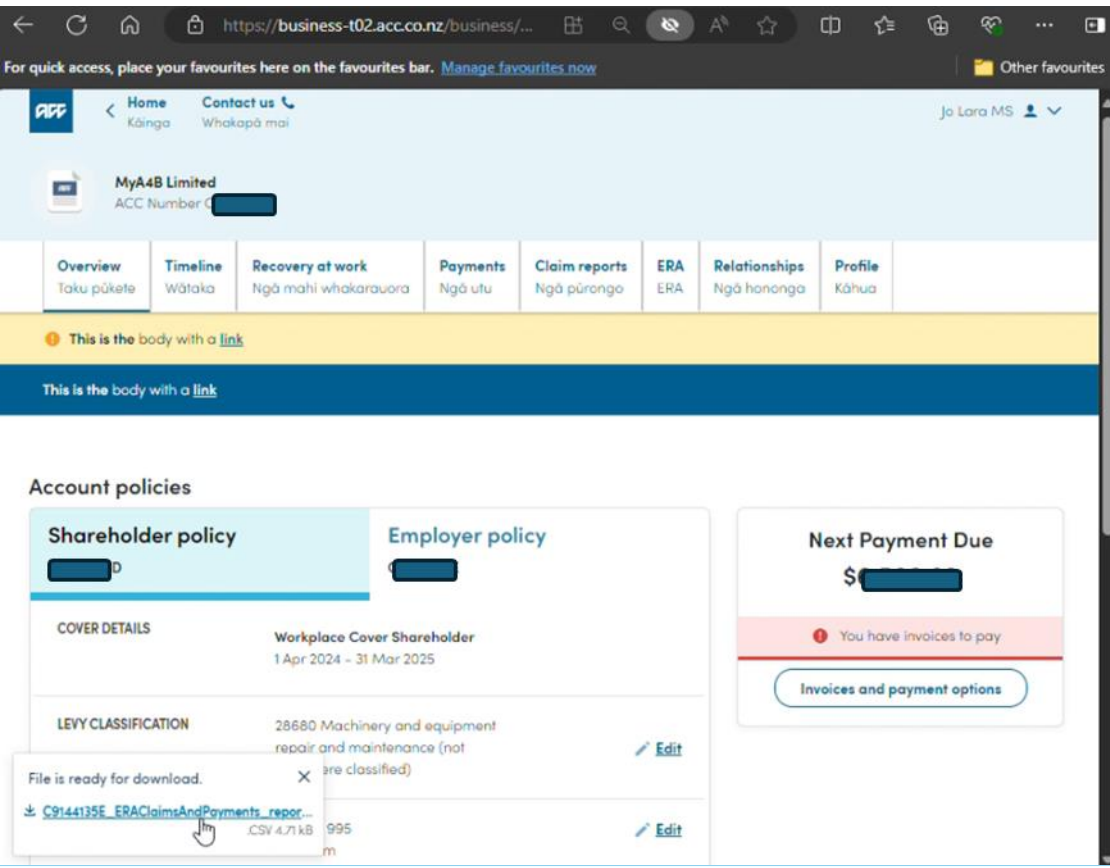
# Download experience updates

## 5. Download - User leaves the application while download is in progress

User clicks the download button, then leaves the application while download is in progress.



When user goes back to the application and download has been completed, a prompt will be displayed that file is ready for download (including a link to the file).



# Download file content updates

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1. Two columns, 'Employee first name' and 'Employee last name' are now combined into one column 'Employee name'
2. The 'Eligibility end date' column is no longer included
3. New columns have been added for the details of first and subsequent incapacities. If the claim has more than one subsequent incapacity, only the details of the latest incapacity will be included
4. Opted out and actioned claims, although no longer displayed in the 'ERA Claims' tab, the relevant payments previously made to the employer will continue to be included. However, only selected columns will be populated, the rest will be empty.

# Download file content updates

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New columns for first and subsequent incapacity details

New columns for first incapacity	New columns for latest subsequent incapacity
Date of first incapacity (DOFI)	Date of subsequent incapacity (DOSI)
DOFI eligibility start date	DOSI eligibility start date
DOFI eligibility end date	DOSI eligibility end date
DOFI short term earnings from date	DOSI short term earnings from date
DOFI short term earnings to date	DOSI short term earnings to date
DOFI short term earnings gross amount	DOSI short term earnings gross amount
DOFI short term earnings weekly rate	DOSI short term earnings weekly rate
DOFI long term earnings from date	DOSI long term earnings from date
DOFI long term earnings to date	DOSI long term earnings to date
DOFI long term earnings gross amount	DOSI long term earnings gross amount
DOFI long term earnings weekly rate	DOSI long term earnings weekly rate

# Download file content updates

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The following columns will be populated when a claim is opted out/actioned. The rest of the columns will be empty.

Populated columns
Employer Id
Payment Date
Payment start date
Payment end date
Payment total
Employee name
Employee Claim Id
Reimbursement start date
Reimbursement end date
No of days
Reimbursement Amount



# ERA abatement form updates

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In the **Extra earnings** section, user will be asked questions for **each** extra earning type selected (instead of being asked just once even if more than one extra earning type is selected)

1. If user selects Holiday Pay, the following question will be asked:

Are these extra earnings included in the earning details?

☐ Yes ☐ No

2. If users selects 'Top-up' to normal wage, Bonuses, back pay, directors' fees or other allowances, or Commission, the following questions will be asked:

Are these extra earnings included in the earning details?

☐ Yes ☐ No

Are these extra earnings a one-off payment?

☐ Yes ☐ No

# ERA abatement form updates

## PREVIOUS LAYOUT

### Extra earnings

Please list any extra earnings in this period, other than for work actually done.

	Date from	Date to	Number of days	Gross amount paid
<input checked="" type="checkbox"/> Holiday pay	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/> 'Top-up' to normal wage				<input type="text"/>
<input type="checkbox"/> Bonus, back pay, directors' fees or other allowances				
<input type="checkbox"/> Commission				

Are these extra earnings included in the earning details?  
☐ Yes ☐ No

Are these extra earnings a one off payment?  
☐ Yes ☐ No

## NEW LAYOUT

### Extra earnings

Please list any extra earnings (other than for work actually done)

<input checked="" type="checkbox"/> Holiday Pay
Gross amount paid
<input type="text"/>
Number of days
<input type="text"/>
Date from
<input type="text"/>
Date to
<input type="text"/>
Are these extra earnings included in the earning details?
<input type="radio"/> Yes <input type="radio"/> No

Are these extra earnings a one-off payment?  
☐ Yes ☐ No

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<input checked="" type="checkbox"/> 'Top-up' to normal wage
Gross amount paid
<input type="text"/>
Are these extra earnings included in the earning details?
<input type="radio"/> Yes <input type="radio"/> No
Are these extra earnings a one-off payment?
<input type="radio"/> Yes <input type="radio"/> No

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<input type="checkbox"/> Bonuses, back pay, directors' fees or other allowances
<input type="checkbox"/> Commission