



MINUTES ACC FULL BOARD MEETING
THURSDAY 7 JULY 2022 9.00AM – 3.00PM
COUNTIES MANUKAU OFFICE / MICROSOFT TEAMS

IN ATTENDANCE

Board Members	<ul style="list-style-type: none">• Steve Maharey – Board Chair• Tracey Batten – Board Deputy Chair• Sandra Alofivae – Board Member• Pat Bowler – Board Member• Mark Cross – Board Member• David Hunt – Board Member• Helen Nott – Board Member• Bella Takiari-Brame – Board Member
ACC Staff	<ul style="list-style-type: none">• Megan Main – Chief Executive Officer• Andrea Conlan – Acting Deputy Chief Executive, Strategy, Engagement, and Planning• Stephen Crombie – NZIIS Executive Lead• Peter Fletcher – Deputy Chief Executive, Enterprise Change Delivery• Michael Frampton – Deputy Chief Executive, People and Culture• Michelle Murray – Tumu Pae Ora• Phil Riley – Acting Deputy Chief Executive, Service Delivery• John Robson – Acting Deputy Chief Executive, Prevention & Partnerships• [Out of Scope] – Acting Head of Privacy• [Out of Scope] – Head of Risk and Assurance• [Out of Scope] – Manager Policy• [Out of Scope] – Senior Policy Advisor• [Out of Scope] – Senior Policy Advisor• [Out of Scope] – Senior Corporate Secretary (Secretary)

The meeting commenced at 9.00am with all Board Members present.

1. BOARD ONLY

1.1. Governance discussion

1.2. Board only session

Megan Main joined the meeting at 9.25am.

1.3. CE only session

Andrea Conlan, Stephen Crombie, Peter Fletcher, Michael Frampton, John Healy, Michelle Murray, Phil Riley, John Robson, and [Out of Scope] joined the meeting at 10.00am.



2. MEETING OPENING

2.1. Apologies

There were no apologies from Board Members.

2.2. Register of key interest

The Board reviewed the Register of Key Interests and **noted** that it was not aware of any other matters (including matters reported to, and decisions made by, the Board at this Meeting) which would require disclosure.

2.3. Previous minutes

2.3.1. Approval

The Board **approved** the June 2022 minutes (held on 31 May 2022) with no changes.

2.3.2. Matters arising / action list

The Chair introduced the action items.

The Board **noted** the actions.

2.4. Chair update

The Chair provided the following updates to the Board:

- The Propero evaluation will be reported back to the Board in August.
- A report from the Investment Committee on strategic issues will come to the Board in September.

The Board **noted** the update.

2.5. Chief executive's report

Megan Main introduced her report. The Board discussed the engagement survey results which were very encouraging. More detailed information will be provided to the People & Culture Committee including the questions in the survey.

The Board **noted** the report.

The Board took a brief 5-minute break and returned at 10.15am.

3. BOARD PAPERS

3.1. Strategic discussions

3.1.1. Reflections on Strategy Day

Megan Main provided her reflections to the Board regarding the Strategy Day. The Board discussed the Strategy Day priorities, timeline for upcoming work (including vision statement and values), and other reflections.

The Board **noted** contents of this update.

[Out of Scope] *joined the meeting at 10.50am.*



3.1.2. Privacy Update

Megan Main introduced the paper. The Board noted:

- The Executive Privacy Working Group has been established.
- Tracking of the Review Action Plan will be reported to the Board each month. There are other actions across the organisation to improve care of personal information practices which will be made visible to the Board, including new insights that emerge.
- The Chief Executive is meeting with the Privacy Commissioner monthly to discuss progress against the recommendations.
- Considerations for the external progress report in one years' time.
- Implementation of changes to systems and system capability for monitoring.
- Privacy by design in NZIIS.
- The Te Tiriti lens.

The Board raised an **action** for a paper to be provided to its next meeting including the action plan for Board approval, the template for ongoing reporting and more detail on auditing and monitoring. This paper will also be shared with Treasury.

The Board also discussed ongoing reporting on media and communications to the Board.

The Board **noted** the contents of this paper.

[Out of Scope] *left the meeting at 11.20am.*

3.1.3. Social Unemployment Insurance

Stephen Crombie provided a verbal update to the Board on Social Unemployment Insurance. The Board discussed:

- The current policy settings and planning for levy setting.
- Ongoing discussions with Ministers.
- The overall governance structure which will be established and finalised in the next year.

The Board **noted** the contents of this update.

3.2. Strategic Decisions

[Out of Scope] *joined at the meeting at 11.45am.*

3.2.1. Policy Framework Refresh

[Out of Scope] introduced the paper. The Board discussed:

- Taking the opportunity to include investments policies which have previously been dealt with separately and are subject to Board Investment Committee approval.
- The introduction of a process for identifying themes and emerging issues relating to policy issues and how this will be reported up to the Board.
- Board approval of the Procurement Policy.
- The review of the corporate delegations framework and including decision-making about the client journey within that framework.



The Board:

- **Approved** the proposed list of corporate policies requiring Board approval.
- **Approved** the proposed revised Policy Framework.

[Out of Scope] *left the meeting at 11.55am.*

3.2.2. ICIP – Close Out

Peter Fletcher introduced the paper. The Board discussed:

- The full review of the benefits profile which will be undertaken and provided to the Board in September.
- Consistency with the ACC ICIP Progress Update papers submitted to Cabinet.

The Board:

- **Approved** the extension of ICIP delivery by 12 months to 30 June 2023.
- **Approved** the proposed adjustment, to defer the Eos Upgrade 9.x initiative and remove from ICIP scope.
- **Noted** that total expected cost for ICIP remains at \$619m, against a budget of \$669m.
- **Noted** that a full review of the pathway to realising the ICIP benefits target will be undertaken as part of the closeout of the investment phase of ICIP.

The Board took a short break and returned at 12.10pm.

3.3. Other Decisions

3.3.1. Fineos Contract Renewal

Peter Fletcher introduced the paper, which is commercially sensitive. The Board discussed the procurement process.

The Board raised an **action** for the Procurement Strategy to be provided to the Board including more detail on the equity lens and upskilling.

The Board:

- **Noted** additional information provided for informational purposes.
- **Approved** the resubmitted FINEOS Contract Renewal Board Paper.
- **Approved** a financial commitment up to [s 9(2)(b)(ii)] over the next three years, bringing the whole of life cost (WOLC) of the Agreement to [s 9(2)(b)(ii)] excluding GST.
- **Delegated** Authority for the execution of the contract documents to the Chief Executive.

The Board stopped for lunch with Manukau staff at 12.25pm and returned at 1.10pm (except Michelle Murray). [Out of Scope] joined the meeting.

3.3.2. Children's Worker Safety Checks

Andrea Conlan introduced the paper. The Board had a wide-ranging discussion of the paper and the overall system.

The Board:

- **Noted** that work is underway to strengthen ACC's requirements of contracted providers in relation to children's worker safety checking, and to monitor contract-holders' compliance with existing requirements.
- **Approved** work on interim measures to make children's worker safety-checking of relevant non-contracted treatment providers a condition of payment under Cost of Treatment Regulations, as a means of ensuring that ACC is taking every reasonable step to protect children's safety.



- **Noted** the associated risks.
- **Noted** management will update the Minister on the proposed interim measures.
- **Approved** development of further policy advice on changes to regulatory and legislative settings to enable ACC to set conditions on payment for treatment.

[Out of Scope] left the meeting at 1.25pm.

4. MATTERS FOR DISCUSSION

4.1. Committee updates

4.1.1. Board Investment Committee

Mark Cross updated the Board on the Investment Committee strategy session.

The Board **noted** this update.

4.1.2. HSS Advisory Committee

Tracey Batten and John Robson updated the Board on the HSS Advisory Committee meeting.

The Board **noted** this update.

4.1.3. Social Unemployment Insurance Committee

Pat Bowler noted there was no further update needed.

5. MATTERS FOR NOTING

5.1. Annual Report (Framing)

The Board **noted** the contents of this paper.

5.2. Annual Work Plan

5.3. Inform papers for noting

The Board discussed the bullying allegation reported to the media and regular and exceptions reporting to the People & Culture Committee.

The Board **noted** the inform Monthly Litigation Report, the inform monthly Policy Report and the Chair Correspondence.

Andrea Conlan, Stephen Crombie, Peter Fletcher, Michael Frampton, Phil Riley, John Robson, and [Out of Scope] left the meeting at 2.25pm.

4. MEETING FINALISATION (BOARD ONLY)

4.4. Review actions to be taken

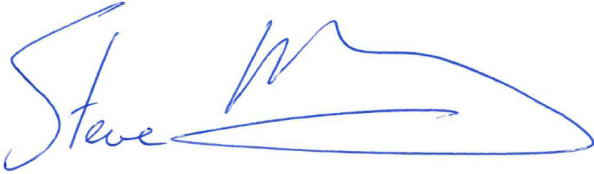
4.5. **Meeting evaluation:** Tracey Batten provided her feedback and observations.

4.6. Next meeting

4.7. **Meeting close:** *The meeting closed at 2.30pm.*



APPROVED

Chair signature:		
Chair Name: Steve Maharey	Date: 05/08/2022	

Proactively Released