

31 August 2023

Kia ora [REDACTED]

**Your Official Information Act request, reference: GOV-027131**

Thank you for your email of 15 August 2023, asking for further information about the response we provided on 11 August 2023 (ref: GOV-026400). In your email we identified several requests for official information, which are responded to below.

**Schedule 2 (3<sup>rd</sup> Edition) of the Holland Beckett Law contract**

Schedule 2 are standard terms and conditions; these are publicly available:

[www.procurement.govt.nz/assets/procurement-property/documents/templates/services-schedule-2-contract-form-1-crown-government-model.pdf](http://www.procurement.govt.nz/assets/procurement-property/documents/templates/services-schedule-2-contract-form-1-crown-government-model.pdf).

**A copy of the weighted assessment form and Appendix C (Assessment form template)**

The weighted assessment and Appendix C are the same document. This document is attached.

**ACC uses a random selector tool created specifically for the purpose of selecting reviews**

However, we do not hold any policies or procedures about this random selection. Review outcomes for the relevant month are entered into the tool and five reviews from each provider are selected. The data entered includes the assigned independent reviewer.

The tool considers the independent reviewers and their cases when making this random selection, to ensure there is a split between independent reviewers (i.e., the 5 cases for the provider are from different independent reviewers). The assessment is based on the provider's management of the case, and details of the independent review and the client are redacted from the file before it is sent to Holland Beckett Law.

**The remainder of your questions are not OIAs**

Under the Act a distinction exists between a request for information already known and held by an agency (official information), versus a request for an agency to form an opinion or provide an explanation or comment, and thus create new information to answer a request (not official information).

The remaining questions in your email ask ACC to provide an explanation, opinion, or comment; these are not considered to be requests for official information. As such, we will not be providing a response to these questions under the Act.

ACC only receives high level scoring information relating to external quality assessments. However, ACC considers all review outcomes when they are received and if ACC identifies a review decision where the applicant has been disadvantaged due to incorrect application of law, ACC will contact the client directly to remedy this. Although review decisions are binding on all parties, ACC may make a new decision by agreement with the client.

**If you have any questions about this response, please get in touch**

You can email me at [GovernmentServices@acc.co.nz](mailto:GovernmentServices@acc.co.nz).

Ngā mihi



Sara Freitag

**Acting Manager Official Information Act Services**

Government Engagement

	Category 1	Category 2	Category 3	Category 4	Category 5	
CATEGORY DESCRIPTION	Review Case Management	Case Conference	Review Hearing Preparation	Review Decision - Analysis and Conclusion	Review Decision - Writing Style	
	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	WEIGHTED SCORE
WEIGHT	15%	10%	15%	30%	30%	100%
	Criteria 1 SCORES	Criteria 2 SCORES	Criteria 3 SCORES	Criteria 4 SCORES	Criteria 5 SCORES	
[Quality Check Identifier]	0	0	0	0	0	0
Comments and rationale						

	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	WEIGHTED SCORE
WEIGHT	15%	10%	15%	30%	30%	100%