

- 18.2. Appendix 2 sets out the provider criteria and qualifications for Treatment Providers, Supported Assessment Providers, Incapacity Assessment Providers, Graduate Psychologists, Clinical Psychology Interns, and discipline specific criteria as outlined in the tables below.

**Table 7 – Criteria applicable for all Treatment Providers:**

<p>Standard qualifications: A qualification which meets at least level 6 of an NZQA recognised course of study, with a focus on:</p> <ul style="list-style-type: none"> <li>• Basic assessment skills;</li> <li>• Therapeutic intervention skills;</li> <li>• Abnormal psychology;</li> <li>• Skills in two or more therapy models;</li> <li>• Human development; and</li> <li>• Family dynamics.</li> </ul>	
<p>Full experience Service Providers:</p> <ul style="list-style-type: none"> <li>• A minimum of two years equivalent full-time post-graduate experience working in mental health (not including clinical placements and internships); and</li> <li>• Able to demonstrate experience in working with survivors of sexual violence with this experience having been obtained or maintained in the last five years.</li> </ul>	<p><i>or</i> Provisional Service Provider requirements where full experience requirements are not able to be met:</p> <ul style="list-style-type: none"> <li>• Must be able to demonstrate qualification requirements (either standard or particular circumstances); and</li> <li>• Have at least the equivalent of 12 months' full-time post-graduate experience working in mental health (not including clinical placements and internships); and</li> <li>• Engage in further professional development with specific relevance to working with survivors of sexual violence, where recent professional development is not thought to be sufficient; and</li> <li>• Obtain on the job training to gain or to update the Supplier's experience working directly with survivors of sexual violence.</li> </ul> <p style="text-align: center;">Specific supervision requirements for Provisional Service Providers:</p> <p>Have arrangements in place for ongoing individual or group supervision with an appropriately qualified and experienced supervisor who has at least five years' experience treating and assessing survivors of sexual violence and is a Named Provider on an ISSC contract; and</p> <ul style="list-style-type: none"> <li>• Ensure that supervision is provided prior to each session with Clients; and</li> <li>• Have all ACC reports read and signed by the supervisor while under provisional status; and</li> <li>• Maintain a supervision log which outlines the cases discussed and provides a summary of issues and recommendations for each case; and</li> <li>• A final supervision report from the supervisor will be required by ACC once the supervisor considers that the Provisional Service Provider has obtained appropriate experience and supervision to work as a Named Provider. This needs to be within 24 months of being granted provisional approval.</li> </ul>
<p>Registered under the Health Practitioners Competence Assurance Act 2003 (if relevant)</p>	

**Table 8 – Criteria applicable for Supported Assessment Providers:**

<p>Standard qualifications: A qualification which meets at least level 8 of an NZQA recognised course of study which includes in its content:</p> <ul style="list-style-type: none"> <li>• Assessment, classification and clinical formulation;</li> <li>• Abnormal psychology;</li> <li>• Skills in two or more models of therapeutic intervention;</li> <li>• Human development; and</li> </ul> <p>Knowledge and skills in the use of psychometric tools (if using psychometrics).</p>	<p><u>or</u> Specified equivalent qualification:</p> <p>Providers with a level 7 qualification otherwise meeting the standard qualifications will be accepted where the following additional criteria must also be met:</p> <p>The therapist has achieved the New Zealand Association of Psychotherapists (Inc) Advanced Clinical Practice qualification.</p>
<p>Full experience:</p> <ul style="list-style-type: none"> <li>• A minimum of two years equivalent full-time post-graduate experience working in mental health (not including clinical placements and internships), and</li> <li>• Able to demonstrate experience in working with survivors of sexual violence with this experience having been obtained or maintained in the last five years, and</li> <li>• Participation in relevant workshops, seminars and conferences, and</li> <li>• Be able to demonstrate knowledge of, and competency in using at least one of the following classification systems: <ul style="list-style-type: none"> <li>• Diagnostic and Statistical Manual of Mental Disorders – Fourth Edition – Text Revision (DSM-IV-TR) or DSM-V</li> <li>• International Classification of Diseases – 10<sup>th</sup> Revision (ICD-10)</li> <li>• Psychodynamic Diagnostic Manual (PDM)</li> <li>• <i>Diagnostic Classification of Mental Health and Developmental Disorders of Infancy and Early Childhood – Revised (DC:0-3R)</i></li> </ul> </li> <li>• Such classification systems</li> </ul>	<p><u>or</u> Provisional requirements where full experience requirements are not able to be met:</p> <ul style="list-style-type: none"> <li>• Must be able to demonstrate qualification requirements (either standard or specified equivalency); and</li> <li>• Have at least the equivalent of 12 months’ full-time post-graduate experience working in mental health (not including clinical placements and internships), and</li> <li>• Obtain on the job training to gain or to update the Suppliers experience working directly with survivors of sexual violence</li> <li>• Engage in further professional development with specific relevance to working with survivors of sexual abuse or assault, where recent professional development is not thought to be sufficient.</li> </ul> <p style="text-align: center;">Specific supervision requirements for Provisional Service Providers:</p> <ul style="list-style-type: none"> <li>• Have arrangements in place for ongoing supervision with a supervisor experienced in ACC mental injury caused by sexual abuse assessments and who is a Named Provider on an ISSC contract; and</li> <li>• Discuss all cases with the supervisor prior to the assessment; and</li> <li>• Participate in and attend at least fortnightly individual or group supervision with the supervisor; and</li> <li>• Maintain a supervision log which outlines the cases discussed and provides a summary of issues and recommendations for each case; and</li> <li>• Have each assessment report read and signed by the supervisor; and</li> </ul> <p>A final supervision report from the supervisor will be required by ACC once the Supervisor considers that Provisional Services Provider has obtained the skills and experience to work as a Full named Provider. This will be within 24 months of being granted provisional approval.</p>

may be used in isolation or in combination with multivariate statistical and psychometric approaches	
Registered under the Health Practitioners Competence Assurance Act 2003 (if relevant)	

**Table 9 – Criteria applicable for Incapacity Assessment providers:**

- A Psychiatrist who meets the criteria for the provision of the Supported Assessment, or
- In particular circumstances this can include an approved Supported Assessment provider, who has also been deemed appropriate by ACC to provide this service

**Table 10 – Criteria applicable for Provisional Treatment Providers:**

<p>Provisional Provider meets the following standard qualifications: A qualification which meets at least level 6 of an NZQA recognised course of study, with a focus on:</p> <ul style="list-style-type: none"> <li>• Basic assessment skills;</li> <li>• Therapeutic intervention skills;</li> <li>• Abnormal psychology;</li> <li>• Skills in two or more therapy models;</li> <li>• Human development; and</li> <li>• Family dynamics.</li> </ul>
<p>Provisional Provider meets all of the following requirements:</p> <ul style="list-style-type: none"> <li>• Registered under the Health Practitioners Competence Assurance Act 2003 (if relevant);</li> <li>• Membership in the relevant professional bodies as outlined below;</li> <li>• Engage in professional development with specific relevance to working with survivors of sexual violence;</li> <li>• Obtaining on the job training to gain experience working directly with survivors of sexual violence.</li> </ul>
<p>All of the following supervision requirements must be met:</p> <ul style="list-style-type: none"> <li>• Have an appropriate supervision plan in place with an appropriately qualified and experienced supervisor who has at least five years' experience treating and assessing survivors of sexual violence. If the new graduate will be working with children or adolescents the supervisor needs to have experience working with these Client groups. The supervisor will be a Named Provider on an ISSC contract;</li> <li>• Discuss all therapy sessions and review session notes with supervisor;</li> <li>• Have all ACC reports read and signed by the supervisor while under provisional status;</li> <li>• Maintain a supervision log which outlines the cases discussed and provides a summary of issues and recommendations for each case.</li> </ul>
<p>All of the following additional requirements must be met:</p> <ul style="list-style-type: none"> <li>• The Supplier will provide ACC with a detailed induction plan for the provisional provider including how they will be introduced and educated to the service specifications;</li> <li>• The Supplier will provide ACC with the provisional provider's supervision plan including</li> <li>• details of the proposed supervisor(s),</li> <li>• frequency and model of supervision.</li> </ul>
<p>The following conditions must be met to transition to full provider status:</p> <ul style="list-style-type: none"> <li>• Complete therapeutic work with survivors of sexual violence over a 24 months' period;</li> <li>• A final supervision report from the supervisor will be required by ACC once the full requirements to be approved on the contract have been met. This needs to be within 24 to 36 months of being granted provisional approval.</li> </ul>

**Table 11 – ACC may approve Clinical psychology interns to deliver treatment and assessment services under this contract on a case by case basis if the following criteria are met:**

<ul style="list-style-type: none"> <li>• A Clinical Psychology Student is a student engaged in a Psychology Registration Board approved process to achieve registration as a clinical psychologist and who has completed or is completing the academic training required to practice clinical psychology.</li> </ul>
<p>The Clinical Psychology Student needs to meet all of the following requirements:</p> <ul style="list-style-type: none"> <li>• Be undertaking postgraduate studies to qualify as a clinical psychologist with the NZ Psychologists Board and engaging in a supervised internship;</li> <li>• Holds a current Annual Practicing Certificate with the NZ Psychologists Board with an “Intern Psychologist” scope of practice;</li> <li>• Be working towards registration as a Psychologist with a Clinical Scope of practice with the NZ Psychologists Board;</li> <li>• Hold membership with either the New Zealand Psychological Society or NZ College of Clinical Psychologists;</li> <li>• Work under the direct supervisory authority of a Clinical Psychologist who meets all the criteria listed below;</li> <li>• Have all their reports and clinical records checked and co-signed by their supervisor; and</li> <li>• Only provide services under one ISSC supplier’s contract.</li> </ul>
<p>Supervisors of Clinical Psychology Students must meet all of the following requirements:</p> <ul style="list-style-type: none"> <li>• Be a Registered Psychologist in NZ with a Clinical Scope of practice;</li> <li>• Hold a current Annual Practicing certificate with the NZ Psychologists Board;</li> <li>• Be a current member of New Zealand Psychological Society or NZ College of Clinical Psychologists;</li> <li>• Be approved by the relevant university to provide supervision for clinical psychology interns;</li> <li>• Be a named assessment and treatment provider on this ISSC contract;</li> <li>• The Supervisor has responsibility to ensure that the standard of each assessment and treatment provided by the Clinical Psychology student is at least equivalent to that of a qualified clinical psychologist; and</li> <li>• If the intern will be working with children or adolescents the supervisor needs to have experience working with these Client groups.</li> </ul>
<p>All of the following additional requirements must be met:</p> <p>The Supplier will provide ACC with a detailed induction plan for the student including how they will be introduced and educated to the service specifications;</p> <p>The Supplier will provide ACC with the student’s supervision plan including:</p> <ul style="list-style-type: none"> <li>• details of the proposed supervisor(s),</li> <li>• frequency and model of supervision and</li> <li>• Client consent process;</li> </ul> <p>The Supplier will provide written acknowledgement to ACC that all clinical work undertaken by students will be overseen by their supervisor who will be responsible for the care of the Clients at all times;</p> <p>The Supplier will provide confirmation to ACC that all reports will be read and co-signed by the student’s supervisor as having met requirements as outlined in the ISSC contract; and</p> <p>The Supplier will invoice for services provided by the Clinical Psychology Student using the provider ID of the student’s supervisor.</p>

**Table 12 – Discipline Specific Criteria**

<p>Counsellors</p>	<p>Holds current Annual Practicing Certificate and membership of one of the following bodies below or other associations deemed appropriate by ACC:</p> <ul style="list-style-type: none"> <li>• New Zealand Association of Counsellors (NZAC)</li> <li>• New Zealand Christian Counsellors Association (NZCCA)</li> <li>• Addiction Practitioners Association of Aotearoa New Zealand (DAPAANZ)</li> <li>• Australian, New Zealand and Asian Creative Arts Therapy Association (ANZACATA)</li> <li>• Aotearoa New Zealand Association of Social Workers Incorporated (ANZASW)</li> <li>• New Zealand Psychological Society (NZPsS)</li> <li>• New Zealand Association of Psychotherapists (NZAP).</li> </ul> <p>*Note certificates must be provided.</p>
<p>Social Workers</p>	<p>Holds current Annual Practicing Certificate (certificates must be provided):</p> <ul style="list-style-type: none"> <li>• Social Workers Registration Board of Aotearoa/New Zealand (SWRB); and</li> </ul> <p>Holds full current membership with the following or other associations deemed appropriate by ACC (certificates must be provided):</p> <ul style="list-style-type: none"> <li>• Aotearoa New Zealand Association of Social Workers Incorporated (ANZASW).</li> </ul>
<p>Psychotherapists</p>	<p>Holds current Annual Practicing Certificate (certificate must be provided) with the:</p> <ul style="list-style-type: none"> <li>• The Psychotherapist Board of Aotearoa New Zealand <i>and</i> has a current membership (certificate must be provided) with the following or other associations deemed appropriate by ACC:</li> <li>• New Zealand Association of Child and Adolescent Psychotherapists (NZACAP) (Incorporated), and/or</li> <li>• New Zealand Association of Psychotherapists (NZAP).</li> </ul>
<p>Psychologists</p>	<p>Holds current Annual Practicing Certificate (certificate must be provided) with:</p> <ul style="list-style-type: none"> <li>• New Zealand Psychologists Board <i>and</i> has a current membership (certificate(s) must be provided) with the (as appropriate):</li> <li>• New Zealand Psychological Society (NZPsS), and/or</li> <li>• The New Zealand College of Clinical Psychologists Incorporated (NZCCP).and/or</li> <li>• Equivalent <i>and</i> has one of the following Scopes of Practice:</li> <li>• Psychologist</li> <li>• Counselling Psychologist</li> <li>• Clinical Psychologist</li> <li>• Educational Psychologist</li> </ul>
<p>Psychiatrists</p>	<p>Holds a current Annual Practicing Certificate (certificate must be provided) with:</p> <ul style="list-style-type: none"> <li>• Medical Council of New Zealand (MCNZ) <i>and</i> holds Fellowship (certificates must be provided) with:</li> <li>• Royal Australian and New Zealand College of Psychiatrists (RANZCP)</li> </ul>

	<ul style="list-style-type: none"> <li>• or a membership deemed equivalent by the Medical Council of New Zealand (MCNZ)</li> </ul> <p><i>and</i> holds registration in the vocational scope of psychiatry by the Medical Council of New Zealand (MCNZ).</p>
Service delivery standards applicable to all Service Providers:	
Ineligible because of Criminal Conviction	Any Service Providers who have been convicted of any offence against any of sections 124 to 210 of the Crimes Act 1961 or of an offence similar to any such offence in another jurisdiction are not eligible to be a provider for ACC; except where there are extenuating factual circumstances e.g. offending occurred a long time ago, and after undertaking due diligence on the Service Provider, ACC is satisfied that any concerns related to the offending are addressed
Police Vetting	All Service Providers are subject to Police Vetting carried out by their Supplier, prior to ACC approval. Where there are adverse findings that could lead to the safety of ACC Clients being compromised, the Supplier must notify ACC to enable further investigation. The Service Provider may be ineligible to provide Services
Massey Guidelines	Adherence and practical application of the 12 principles and practice guidelines outlined in ‘Sexual Abuse and Mental Injury: Practice Guidelines for Aotearoa New Zealand’. These are to be followed when organising the Supplier’s work, report writing, interacting with Clients and whānau and in supervision.
Cultural responsiveness	<ul style="list-style-type: none"> <li>• A thorough grounding in the theory and application of ‘Culture’ as described in the Massey Guidelines, includes the provider recognising the limits of their competence, and options on how to proceed.</li> <li>• Adherence to ACC’s Guidelines for Māori Cultural Competencies for Service Providers (refer to ACC1625 on ACC’s website: <a href="https://www.acc.co.nz/resources/#/">https://www.acc.co.nz/resources/#/</a>)</li> <li>• Adherence to relevant professional body standards.</li> </ul>
Areas of additional competency	Where a Service Provider of treatment and/or assessment Services has one or more areas of competency, they will be asked to demonstrate the relevant qualifications, training and experience.
Therapists providing services for children and adolescents	Must demonstrate: <ul style="list-style-type: none"> <li>• Experience working directly with children and/or adolescents and their family or whānau in the mental health setting, and</li> <li>• Ongoing professional development and training in working with children and/or adolescents, and</li> <li>• Experience working with children and/or adolescents who are survivors of sexual abuse or sexual assault, and their whānau, within the last 5 years</li> </ul>
Qualifications gained outside New Zealand	If the Supplier gained the Supplier qualification overseas, the Supplier must have it assessed by the New Zealand Qualifications Authority to establish what the New Zealand equivalent is and give this evidence to ACC along with appropriate registration board or association membership as per the Supplier’s discipline as noted above.
Supervision	Treatment and Assessment Service Providers must receive supervision from a supervisor who meets the following criteria: <ul style="list-style-type: none"> <li>• Holds full and current membership and meets the supervision requirements of the professional body to which they belong and provides ACC with the name and qualifications of their supervisor.</li> <li>• Has at least five years’ clinical experience and at least three years’ experience working with survivors of sexual abuse or sexual assault.</li> </ul>

	<ul style="list-style-type: none"><li>• Supervision may take place using video conferencing due to geographical location however the Supplier must meet at least once every 3 months for a face to face meeting.</li></ul> <p>New Supported Assessors:</p> <ul style="list-style-type: none"><li>• Post approval to provide the assessment component of the ISSC contract, assessors who are new to providing assessments to ACC, will obtain supervision from a supervisor who is an experienced ACC assessor of mental injury arising from sexual abuse or assault. Supervision is required for the first ten assessment reports or longer, if deemed necessary by their supervisor. The supervisor needs to be approved by ACC.</li></ul>
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